



# THE 42<sup>nd</sup> ANNUAL SESSION

AMERICAN BAPTIST CHURCHES OF THE SOUTH

## 2012 CHURCH CLERK OF THE YEAR AWARD

**\*\*AWARDS WILL BE MADE DURING THE 42<sup>ND</sup> ANNUAL SESSION,  
FRIDAY, APRIL 27, 2012 AT THE LUNCHEON.**

**CRITERIA:** Nominees for the Church Clerk of the Year Award must meet the following requirements:

1. Be a member of a cooperating ABCOTS congregation that financially supported the United Mission Basics (UMB) in 2011 at least at the minimum level.
2. Have held the church clerk's position for at least 5 consecutive years and have demonstrated outstanding performance of the tasks associated with the position.
3. Have previously participated in and supported the work of ABCOTS at the cluster, area, or Regional level.
4. Be registered for and attending the 42<sup>nd</sup> Annual Session of ABCOTS.

### **NOMINATION PROCESS:**

1. Submit completed nomination form and a 500-word (maximum) letter of nomination signed by the church pastor. No additional supporting documentation should be sent.
2. Nominations may be submitted via U.S. mail or electronically via e-mail or FAX to: Church Clerk of the Year; American Baptist Mission Center; 5124 Greenwich Avenue; Baltimore, MD 21229 or [wlparrish@abcots.org](mailto:wlparrish@abcots.org) or 410-947-7927 (Subject: Church Clerk of the Year).
3. **Deadline for nominations: March 15, 2012**

### **JUDGING PROCESS:**

1. A panel of 5 judges will include one representative from each category; and two other persons will review nominations.
2. One finalist will be selected from each of the following categories:
  - Churches Under 300 Members
  - Churches Between 300 – 600 Members
  - Churches Over 600 Members
3. The Church Clerk of the Year will be chosen from these finalists.
4. THE DECISION OF THE JUDGES IS FINAL.